



Job Posting

Job Title:	Safe Baby Courts Team Community Coordinator
Pay:	Competitive
FLSA Category:	Exempt
FTE:	1.0 (Full-time)
Work Location:	Children's Advocacy Center of Spartanburg, Cherokee, & Union Counties

Summary

The Community Coordinator will work with the Safe Babies Court Team (SBCT) judge in Spartanburg County to support and help launch the SBCT approach in Spartanburg. In the SBCT approach, children ages 0-3 and their families receive focused attention that recognizes individual strengths and challenges. Through community-wide collaboration led by the judges who oversee child maltreatment cases, interventions are offered to meet the specific needs of each child and parent. The Community Coordinator will facilitate coordination and collaboration among community stakeholders on the SBCT, schedule SBCT meetings, keep and disseminate minutes, and conduct follow-up activities related to SBCT goals.

Responsibilities

- Works with Spartanburg County judge to implement recommendations of Court Team.
- Assesses community's needs for training/technical assistance to meet goals of Court Team.
- Provides training related to trauma, family engagement, learning disabilities, relating to intellectually disabled parents, and other topics pertinent to the needs of the families served by SBCT.
- Handle logistical arrangements for local training and work collaboratively with other organizations to provide training regionally or statewide.
- Coordinates with in-state Court Team community agencies to arrange local training and technical assistance activities and resources.
- Build a strong collaborative relationship with other SBCT Coordinator in South Carolina to ensure consistency in implementing the SBCT approach.
- Develops policies and procedures with Court Team to increase coordination and collaboration among participating agencies.
- Distributes/disseminates materials developed by project.
- Works with the judge and SBCT to implement the SBCT Core Components.

- Implements the state's evaluation plan – collects data on SBCT cases in Spartanburg County and enters it into SBCT database.
- Coordinates and communicates with Community Coordinators in other Court Team communities.
- Prepares quarterly progress reports if required. Contributes to other reports as requested.
- Participates in regular project conference calls.

Skills & Experience

- Knowledge of local community resources including: early care and education, health, mental health, child welfare, early intervention, and behavioral health.
- Ability to work collaboratively with multidisciplinary group.
- Knowledge of issues related to child abuse and neglect.
- Knowledge of juvenile and family court functioning.
- Knowledge of intellectual disabilities and their impact on family functioning.
- Background in infant/early childhood development or related field.
- Facility working with people of diverse educational, professional, socioeconomic, and ethnic backgrounds.
- Experience with systems change and community collaboration.
- Ability to work effectively across agencies and disciplines.
- Minimum 5-years relevant work experience.

Additional Preferred Skills and Experience

- Knowledge of infant/toddler social-emotional development and impact of abuse and neglect.
- Experience working with juvenile and family court judges.
- Prior experience implementing parent education program for adults with developmental disabilities.

Essential Qualities

- Encourages and practices critical thinking.
- Is self-reflective and empathic.
- Recognizes the influence of workplace relationships on outcomes and results.
- Maintains a respectful and accepting approach to others.
- Awareness of the influence of the larger context on individual behavior.
- Collaboratively and creatively supports the work efforts of colleagues at all levels and in all areas of the organization.

Education

- Minimum undergraduate degree in child development, social work, or related field. Master's degree preferred.

To apply submit cover letter and resume to Emily Miller, emily@cacsp.org